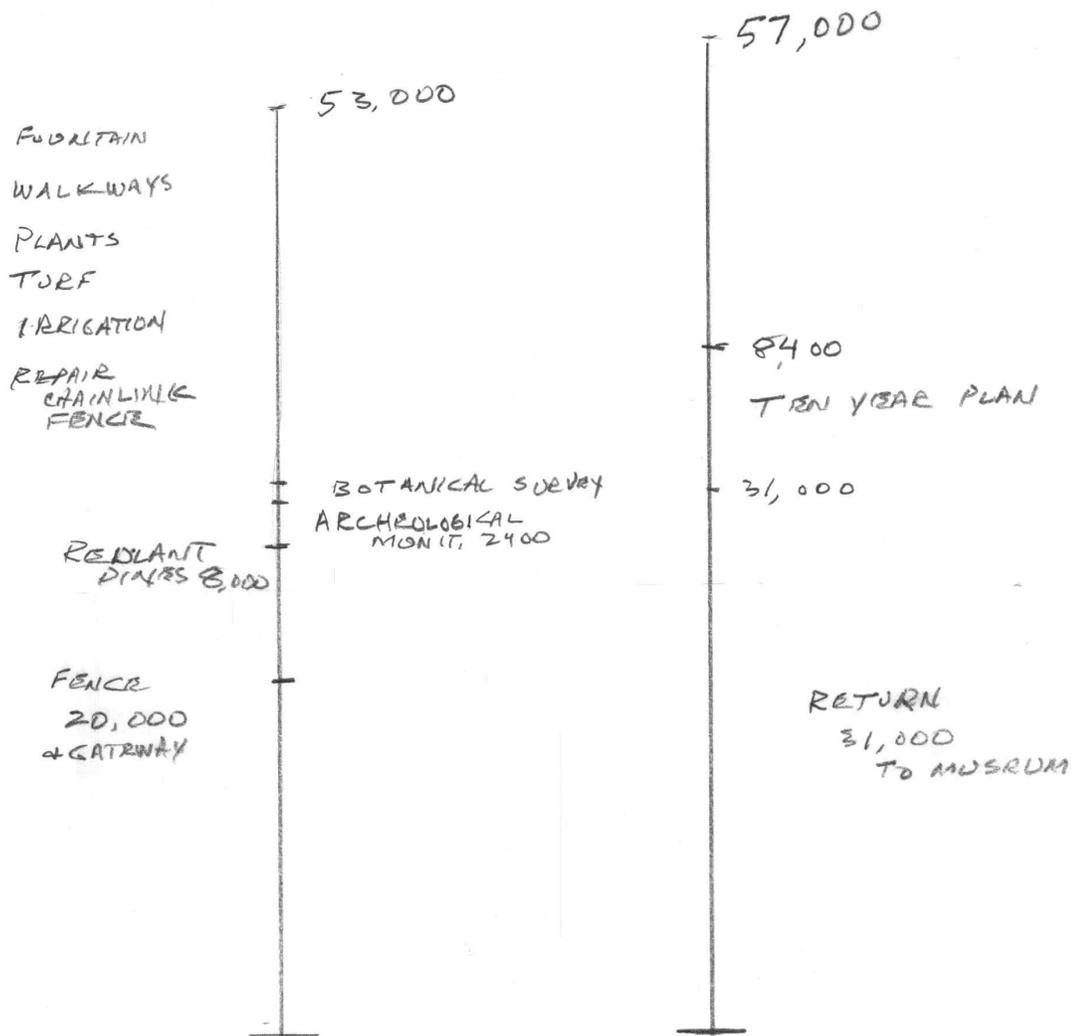


3-10-09

# WIGHT HOUSE BUDGET

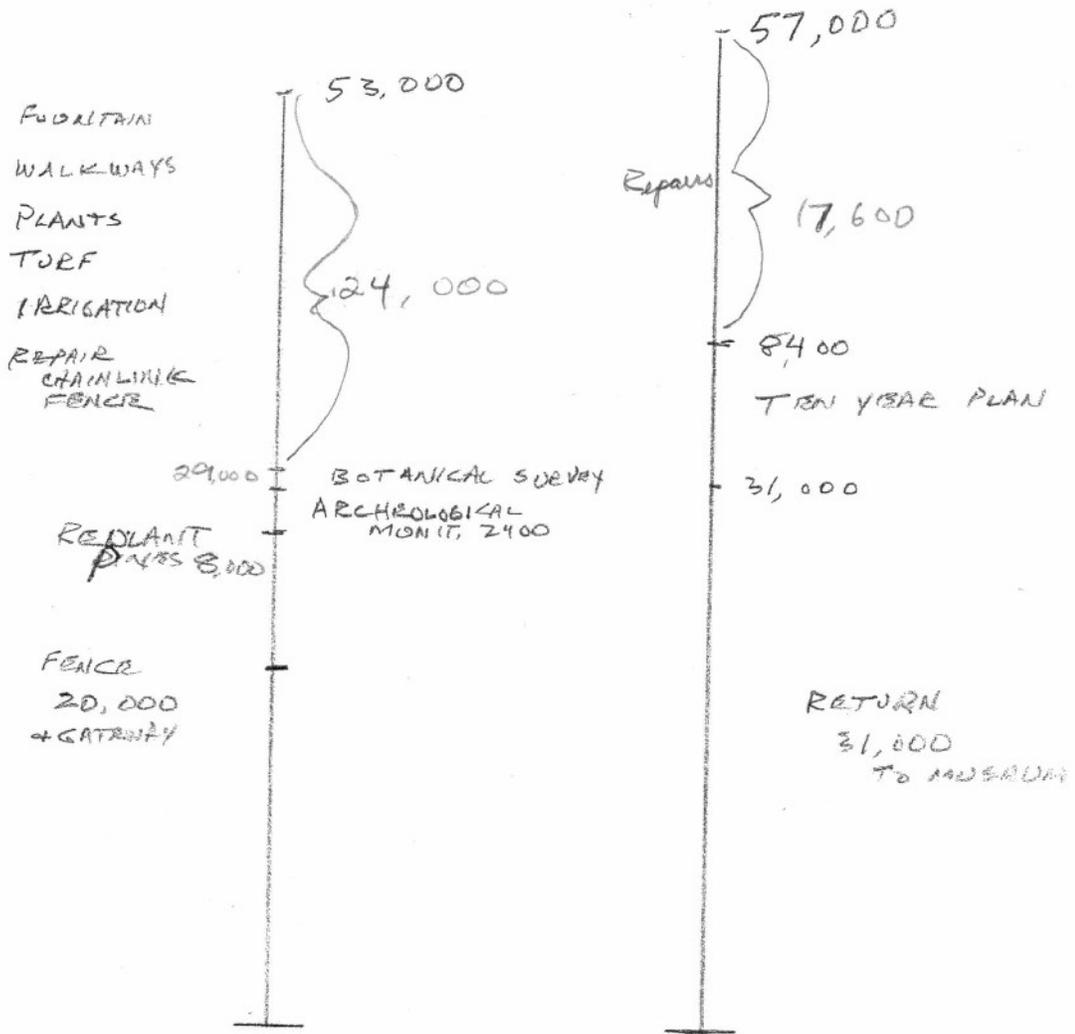


LANDSCAPING FUNDS

WIGHT HOUSE IMPROVEMENT FUND (CITY FUND #27)

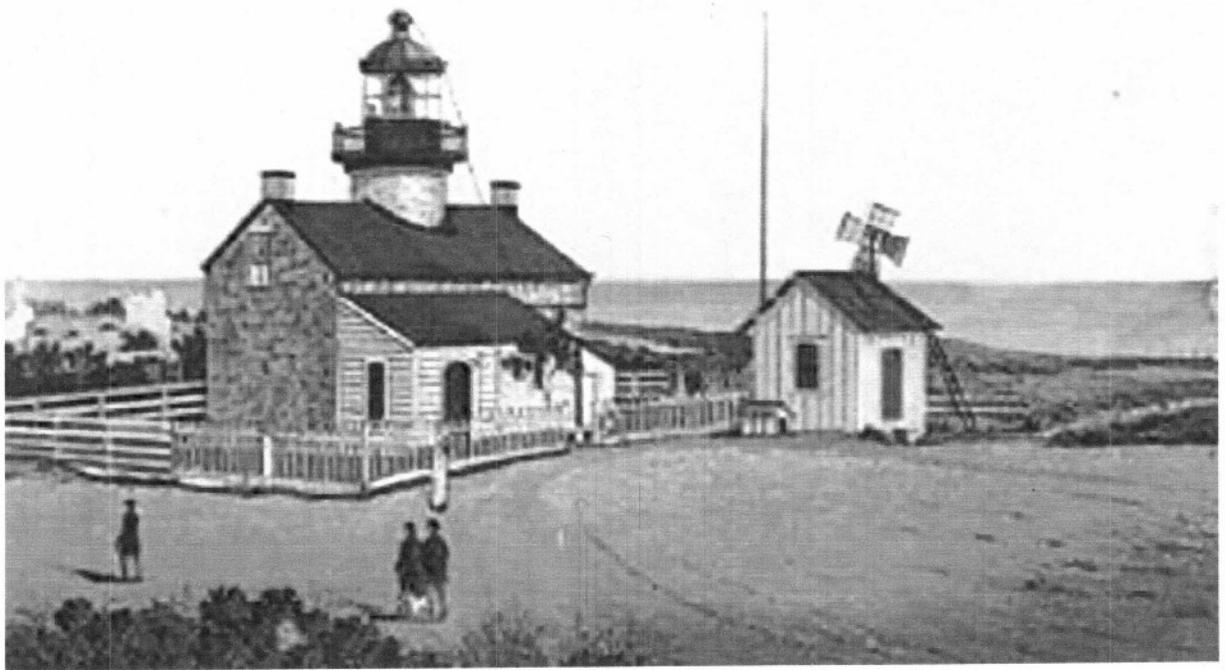
3-10-09

# LIGHT HOUSE BUDGET



LANDSCAPING FUND

LIGHT HOUSE IMPROVEMENT FUND (CITY FUND #27)



835

c 1890



100

c 1891



852

c 1895

POINT Pinos LIGHTHOUSE  
PACIFIC DRIVE  
SAN FRANCISCO, CALIF.  
A NATIONAL HISTORIC MONUMENT



837

Aug 1908

**Ken Hinshaw**

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**From:** "Jim Becklenberg" <jbecklenberg@ci.pg.ca.us>  
**To:** "Ken Hinshaw" <kenl@redshift.com>  
**Cc:** "Anthony Mcfarlane" <tmcfarlane@ci.pg.ca.us>  
**Sent:** Thursday, August 21, 2008 10:23 AM  
**Subject:** RE: Pt. Pinos Lighthouse

Ken,

Fund 27 is the Lighthouse Maintenance and Improvement Fund; it is the only fund dedicated to the lighthouse. During FY 2007/08 the fund received \$35,046 in donations and incurred no expenditures, bringing the fund balance to \$57,622. Please be aware that these are unaudited figures. There may be adjustments as we finishing closing the books and move through the audit process.

Jim Becklenberg

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**From:** Ken Hinshaw [mailto:kenl@redshift.com]  
**Sent:** Wednesday, August 20, 2008 6:43 PM  
**To:** Jim Becklenberg  
**Subject:** Pt. Pinos Lighthouse

Good Morning Jim: When I spoke to you on Feb. 20 there was approx. \$45,000 in total set aside for the lighthouse. Most was in fund 27. Could you let me know the other fund #'s and amounts at this time. At the next city council meeting we will ask the council to approve a ten year preservation plan, we have asked for three bids from consultants. Thank you.

Ken Hinshaw, Coordinator  
Pacific Grove Heritage Society, Lighthouse Preservation Committee

8/22/2008

**Ken Hinshaw**

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**From:** "Ken Hinshaw" <kenl@redshift.com>  
**To:** "Jim Becklenberg" <jbecklenberg@ci.pg.ca.us>  
**Sent:** Wednesday, February 20, 2008 10:12 AM  
**Subject:** Lighthouse Maintenance

Jim Becklenberg,  
Director of Management and Budget,  
City of Pacific Grove

Jim: Thanks for taking the time to go over the faineances of the Lighthouse. This is the understanding that I have taken away from our talk. 1) when the year began there was \$23,000 in fund #27 the Lighthouse Maintenance and Improvement Fund 2) Money in this fund is not to be used for other purposes and may build up year to year 3) Paul Finnegan had planned to replace the roof this year by adding \$20,000 from the museum improvement fund to fund #27 to replace the roof 4) with the rethinking of city budget priorities this project and the transfer will not happen 5) Lighthouse admissions so far for the fiscal year are \$10,250 6) accumulated other donations, including an anonymous \$10,000 amount to \$12,432. 7) Overall available funds are \$23,000 plus \$10,250, plus \$12,432, or about \$45,000.

Ken Hinshaw  
Heritage Society Lighthouse Maintenance Project Coordinator

2/20/2008

SPI - FINANCIAL ACCOUNTING  
 DATE: 02/20/08  
 TIME: 09:20:38

CITY OF PACIFIC GROVE  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVSTALL

LECTION CRITERIA: orgn.fund='27'  
 ACCOUNTING PERIOD: 8/08

REVENUES THROUGH

JULY 1, 2008 - FEB. 19, 2008

SORTED BY: FUND, TOTAL DIVISION, ACCOUNT  
 TOTALED ON: TOTAL DIVISION  
 PAGE BREAKS ON:

FUND-27 LIGHTHOUSE MAINT. & IMPV.  
 TOTAL DIVISION- TITLE NOT FOUND

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
4451	LIGHTHOUSE ADMISSION	30,000.00	.00	.00	10,250.00	19,750.00	34.17
4601	DONATIONS	26,000.00	.00	.00	12,432.00	13,568.00	47.82
4931	INTERFUND OPERATING TRAN	<del>20,000.00</del>	.00	.00	<del>20,000.00</del>	.00	100.00
TOTAL TITLE NOT FOUND		76,000.00	.00	.00	<del>42,682.00</del>	33,318.00	56.16
TOTAL REPORT		76,000.00	.00	.00	<del>42,682.00</del>	33,318.00	56.16

22,682

Polly

J Becklenberg  
 aorourke @  
 ci. pg. ca. us

Ann O'Rourke

Museum

FUND #27 ONLY  
FOR LIGHTHOUSE  
↓

	01 General Fund	08 Museum Improvement	27 Lighthouse Maintenance and Improvement	FY 07/08 total
BEGINNING FUND BALANCE	N/A	416,428	23,000	N/A
<b>REVENUES</b>				
4451 LIGHTHOUSE ADMISSION			30,000	
4601 DONATIONS			26,000	
4615 MUSEUM IMPROVMT FUND DON		60,000		
4651 INTEREST EARNED		8,500		
4931 INTERFUND OPERATING TRANS			20,000	
<b>TOTAL REVENUES</b>	<b>N/A</b>	<b>68,500</b>	<b>76,000</b>	<b>N/A</b>
<b>EXPENDITURES</b>				
5101 BASE SALARY	165,812			165,812
5104 SALARIES RETROACTIVE PAY	0			0
5105 PART-TIME SALARIES	18,000			18,000
5121 FICA-MEDICARE BENEFITS	2,345			2,345
5122 RETIREMENT (PERS)	36,384			36,384
5123 HEALTH INSURANCE COST	1,999			1,999
5124 UNEMPLOYMENT COST	58			58
5125 DEFERRED COMPENSATION	0			0
5126 WORKERS' COMPENSATION	1,164			1,164
5127 LIFE/DISBILITY INSURANCE	0			0
5128 OTHER EMPLOYEE BENEFITS	2,695			2,695
5129 FLEXIBLE HEALTH BENEFIT	2,400			2,400
5130 POB DEBT SERVICE	12,227			12,227
<b>Staffing subtotal</b>	<b>243,086</b>	<b>0</b>	<b>0</b>	<b>243,086</b>
5201 CONTRACT SERVICES			5,000	5,000
5202 PROF/CONSULTANT SERVICES	1,000			1,000
5206 DATA, COMMUNICATION SVCS	0			0
5207 MAINTENANCE SERVICES	0			0
5211 POSTAGE	500			500
5212 TELEPHONE	3,000			3,000
5215 MEETING/TRAINING/TRAVEL	0			0
5217 TRAVEL, MEAL COSTS	0			0
5221 ADVERTISING	695			695
5222 UTILITIES	14,000			14,000
5223 BLDG REPAIR, MAINT	3,500			3,500
5224 EQUIP REPAIR, MAINT	4,000			4,000
5226 EQUIPMENT REPAIR	0			0
5231 INSURANCE	6,500			6,500
5261 SUBSCRIPTIONS, MEMB	1,500			1,500
<b>Services subtotal</b>	<b>34,695</b>	<b>0</b>	<b>5,000</b>	<b>39,695</b>
5301 OFFICE SUPPLIES	1,000			1,000
5305 JANITORIAL SUPPLIES	1,200			1,200
5309 OTHER SUPPLIES	3,000			3,000
<b>Materials/supplies subtotal</b>	<b>5,200</b>	<b>0</b>	<b>0</b>	<b>5,200</b>
5401 INTERFUND TRANSFER		20,000		20,000
6001 EQUIPMENT		5,000		5,000
6021 GENERAL BLDG IMP		75,000	70,800	145,800
<b>Capital subtotal</b>	<b>0</b>	<b>80,000</b>	<b>70,800</b>	<b>150,800</b>
<b>TOTAL EXPENDITURES</b>	<b>282,981</b>	<b>100,000</b>	<b>75,800</b>	<b>458,781</b>
NET RESULTS OF OPERATIONS	N/A	-31,500	200	N/A
<b>ENDING FUND BALANCE</b>	<b>N/A</b>	<b>384,928</b>	<b>23,200</b>	<b>N/A</b>

**Ken Hinshaw**

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**From:** "paul finnegan" <cur8or@att.net>  
**To:** <kenl@redshift.com>  
**Sent:** Tuesday, September 16, 2008 5:21 PM  
**Subject:** Point Pinos Lighthouse

Hi Ken: Thanks for keeping this important project moving forward. Vern Yadon opened the door for the public to view the oldest lighthouse on the West Coast. The property always belonged to the Feds and was supported by the Coast Guard who did some painting. Over the years the City General fund paid for new roof certain repairs and part time personnel to keep the building open. Steve Bailey the Museum Department Director following Vern continued to support the history of the Lighthouse. During this time the Feds still owned the property. The PG City Safety Fund paid for removal of the asbestos kitchen floor tile. Museum improvement Funds were used at this time to repair the back porch and basement due to water intrusion from the broken gutters which were also, repaired. Temporary pergo floor as well as a furnace were also funded. This helped maintain temperature and protect museum artifacts. The Questers funded all interior upgrades. All these expenses can be found in the 3 ring binders at museum showing Purchase Orders. When I became director it looked like the city was getting closer to owning the property. MIF were used for a lens report and the report by Glenn Simpson NPS. Funds left in the MIF after Esther left as archivist were then used for further water intrusion problems as well as the restoring of both the front and rear doors. That 17 page report on door repair and photos are at the Museum. There is a detailed report on these expenditures which was delivered to nearly a dozen people at a meeting. Two hard copies are at museum but Jim B., Jim C. Charlene, the mayor and Vern also received a copy. The purchase orders became electronic and a note as what project and where was always added to the file. The Museum Association funded new exhibits in the basement and kitchen. I would hope that a metal report on the tower would be funded. This would complete the reports on the Point Pinos Lighthouse.

*General Fund - Roof "Certain Repairs", Personnel costs painting*  
*PG safety fund - asbestos Removal*  
*MIF - Repairs - Porch - basement, gutters / doors*  
*"Questers" - all interior improvements*

**Ken Hinshaw**

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**From:** "Jim Becklenberg" <jbecklenberg@ci.pg.ca.us>  
**To:** "Ken Hinshaw" <kenl@redshift.com>; "Lori Mannel" <lmannel@ci.pg.ca.us>  
**Cc:** "Jim Colangelo" <jcolangelo@ci.pg.ca.us>; "Charlene Wiseman" <cwiseman@ci.pg.ca.us>  
**Sent:** Monday, September 15, 2008 9:24 AM  
**Subject:** RE: Pt. Pinos fund #27

Hi Ken,

We are in the process of closing the books on Fiscal Year 2007/08. I would like to sit down with you and whomever else is interested in the Lighthouse Maintenance and Improvement Fund (Fund #27) in about a month to provide an update of the status of the fund. By then we should have interest apportioned from last year and I'll be able to answer other questions I know are out there. A few thoughts, in case they are helpful now:

- Fund 27 is for Lighthouse purposes, not Museum purposes. Likewise, the Museum Improvement Fund is for Museum (capital) improvements and special exhibits. I have not found any policy documentation authorizing other use without express permission of the City Council (e.g., the Council could authorize a loan from one fund to another if proper repayment provisions were in place, but this hasn't happened in recent years.) Perhaps Mr. Yaden is aware of such documentation. If so, it would helpful to have that information.
- I have identified approximately \$31,000 spent from the Museum Improvement Fund in FY 2006/07 on Lighthouse Improvements (mostly door rehab). I will be recommending that the City transfer the amount from the Lighthouse Improvement Fund back to the Museum Improvement Fund. At this point, the transfer would be an FY 2007/08 transfer, if approved by the City Council.
- The FY 2007/08 budget included a \$20,000 transfer from the Museum Improvement Fund to the Lighthouse Improvement Fund, ostensibly for planned Lighthouse roof improvements. I don't believe this is an appropriate use of the MIF, and the transfer did not occur.

Let's plan to talk later this fall, so we can communicate the status of the Lighthouse Improvement Fund together. Please call if questions (648-3170).

Jim Becklenberg

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**From:** Ken Hinshaw [mailto:kenl@redshift.com]  
**Sent:** Sunday, September 14, 2008 2:12 PM  
**To:** Lori Mannel  
**Cc:** Jim Becklenberg  
**Subject:** Pt. Pinos fund #27

Lori Medhow Museum Manager: Thank you for your support for preservation out at the lighthouse. I am very curious about the \$30,000 or \$80,000 lighthouse expenditures from the museum improvement that you say may have been misappropriated. As I understand it, the assumption is that it was improper for the museum to spend funds from the museum improvement fund for work at the lighthouse. Vern Yaden may be a good source of information about this, the impression I get from him is that it has been common practice in the past. Also, beyond fixing the front and back doors, I can't see that anything was spent on Pt. Pinos for the last couple of years except for the NPS report (\$5,000). This is a curious situation, is the Museum trying to get part or all of fund #27? This fund is made up of money set aside for Lighthouse improvement, from individual donations (one lump of \$10,000) and the rest from door donations. I hope you can shed some light on this. Also the Lighthouse Preservation Committee would like to be part of any decision making regarding fund #27.

Ken Hinshaw, Coordinator Heritage Society  
 Lighthouse Preservation Committee

9/17/2008

**Ken Hinshaw**

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**From:** "paul finnegan" <cur8or@att.net>  
**To:** <kenl@redshift.com>  
**Cc:** "Steve Honegger" <mshone@redshift.com>  
**Sent:** Wednesday, September 17, 2008 6:37 AM  
**Subject:** Lighthouse donations

Hi Ken: Two donation boxes. One at Museum, money went to Museum improvement Fund till JC changed that policy. Prior to City ownership of Lighthouse all donations at Lighthouse went to General Fund, which over the many years certainly exceeded the amount of money the city paid for any short time salaries and mowing the lawn. Once the city took ownership the new fund was created for maintenance. During my tenure there was a \$10,000.00 donation made that was restricted to this fund. Glenn Simpson would be willing to visit from Santa Fe and make presentation to Council. I would suggest new council and City Manager. If the Assoc. is not willing to bear the cost of his travel and overnight, I would cover the expenses. Again, thanks for all the efforts of the Heritage Society. Paul

9/17/2008

## **Ken Hinshaw**

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Lighthouse Preservation Committee

9/17/2008

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Time?